

ORDINANCE NO.

AN ORDINANCE OF THE COUNCIL OF THE CITY  
OF SANTA BARBARA AMENDING SECTION  
3.16.200 OF SANTA BARBARA MUNICIPAL CODE  
TITLE 3 PERTAINING TO CERTIFICATION OF  
ELIGIBLES FROM AN EMPLOYMENT LIST FOR  
CERTAIN NON-SWORN POLICE DEPARTMENT  
VACANCIES

THE CITY COUNCIL OF THE CITY OF SANTA BARBARA DOES ORDAIN AS  
FOLLOWS:

SECTION ONE. Section 3.16.200 of Title 3 of the Santa Barbara Municipal  
Code is amended to read as follows:

3.16.200 Certification of Eligibles.

If it is not possible to fill a vacancy by reinstatement, the appointing power may fill such vacancy by re-employment, transfer, or demotion, or by certification from an appropriate employment list, provided that eligibles are available.

When the appointing power requests a vacancy be filled by appointment from a promotional employment list or from an open employment list, the Human Resources Manager shall certify to the appointing authority, in alphabetical order, the names (according to final score) of nine (9) more eligibles (including tie scores) than the number of vacancies.

In the case of Fire Inspector I, the Human Resources Manager shall certify from either a promotional employment list or from an open employment list, in alphabetical order, the names (according to final score) of nineteen (19) more eligibles (including tie scores) than the number of vacancies.

In the case of Firefighter, and Police Officer, **Public Safety Dispatcher I, Public Safety Dispatcher II, and Parking Enforcement Officer**, the Human Resources Manager shall certify from either a promotional employment list or from an open employment list, the names of all eligibles in final score order.

For the positions of Fire Engineer, Fire Captain, Fire Inspector II and Fire Inspector III, the Human Resources Manager shall certify to the appointing authority, in alphabetical order, the names of four (4) more eligibles (including tie scores) than the number of vacancies.

Any eligible whose name is certified three (3) times to an appointing power, and has not been appointed, may be removed from the eligible list at the discretion of the Human Resources Manager. Whenever there are fewer than three (3) names of individuals willing to accept appointment on a promotion employment list or on an open employment list, the appointing power may make an appointment from among such eligibles or may request the Human Resources Manager to establish a new list. When so requested the Human Resources Manager shall hold a new examination and establish a new employment list.

Those persons whose names are placed on an eligible list by reasons of transfer, reinstatement, or by virtue of being on another eligible list which is at a higher salary range and for which the qualifications are substantially similar, shall be certified at the request of the appointing authority in addition to the names certified from the appropriate employment list, except vacancies in the Treatment and Patrol bargaining unit shall not be filled from eligibles placed on the certification list by virtue of being on another eligible list which is at a higher salary range and for which the qualifications are substantially similar. Such additional names shall have no rank or standing on the eligible list. (Ord. 5346, 2005; Ord. 5176, 2001; Ord. 5174, 2001; Ord. 5066, 1998; Ord. 4578, 1989; Ord. 4462, 1987; Ord. 3956 §3, 1978; Ord. 3525 §4, 1972.)